



## **BYLAWS**

**Adopted October 23, 2008**

**Revised August 2017**

### **MESA COUNTY EXECUTIVE FAIR BOARD**

#### **ARTICLE I**

##### **NAME**

The name of the Board shall be:

**MESA COUNTY EXECUTIVE FAIR BOARD** (hereinafter sometimes referred to in these Bylaws as the “MCEFB”). The MCEFB has its principal office located at the Mesa County Fairgrounds, Intermountain Veterans Memorial Park, at 2785 U.S. Highway 50, Grand Junction, Colorado, 81503. (Any reference to “Fairgrounds” herein shall be meant to refer to the Mesa County Fairgrounds.)

#### **ARTICLE II**

##### **DURATION**

The duration of the Mesa County Executive Fair Board shall be at the pleasure of the Mesa County Commissioners.

#### **ARTICLE III**

##### **MISSION AND ACCOUNTABILITY**

The Mesa County Executive Fair Board shall be established by the Mesa County Board of County Commissioners. The Board of County Commissioners sees the primary responsibility of the MCEFB as the organizing body of the county fair for the residents of Mesa County. The MCEFB shall operate with established, duly passed bylaws which shall first be approved for legal compliance by the Mesa County Attorney’s Office.

The primary mission of the MCEFB is for organizing, conducting, operating, and holding a county fair at the Mesa County Fairgrounds for the promotion of all mechanical, industrial, agricultural, horticultural, and livestock products and other products and

exhibits. The MCEFB may also conduct races, sports, and other entertainment usually given at county fairs. The MCEFB shall also promote exhibitions, shows, and use of the Mesa County Fairgrounds (formerly known as, and occasionally still referred to as the Intermountain Veteran's Memorial Park). The MCEFB shall administer and spend funds/donations made for these purposes. In furtherance of these purposes, the MCEFB shall collect, arrange, classify, and display agricultural, horticultural, mineral, manufacturing, and other diverse resources of Mesa County, Colorado, and to conduct all lawful business in furtherance of said purposes.

In carrying out the primary responsibility, the MCEFB member should keep in keep that his/her duty is to all citizens of Mesa County, the Board of County Commissioners, the MCEFB, and the mission statement of the fair. The member shall protect the desires and interests of the entire County and shall consider all aspects of the issue at hand; analyzing all factors to determine what is in the best interest of the entire County.

The MCEFB and the Mesa County Fairgrounds staff must demonstrate an active interest in the goals, objectives and problems of the Mesa County Fair and be willing to work with other members to achieve the goals and objectives and resolve any problems.

For purchasing and risk management decisions, the MCEFB shall utilize the established Mesa County Purchasing Policies and Procedures as set forth in the then current Mesa County Purchasing Policies and Procedures Manual. The MCEFB shall likewise utilize Mesa County Fairgrounds staff (and their contract signing authority) for the actual purchasing and procurement of goods and services in connection with the county fair.

The MCEFB shall produce and provide the following records at the following intervals:

1. Finalized, adopted MCEFB monthly meeting minutes shall be provided to the Board Members prior to the next meeting and to the Fairgrounds Manager.
2. The previous monthly meeting minutes will be approved at the next monthly meeting. The Secretary shall keep draft and final copies of the minutes.
3. A monthly Financial Report shall be given to the MCEFB and the Ex-Officio Board at each meeting.
4. An annual Fair Report shall be provided to the Mesa County Board of County Commissioners and the Mesa County Administrator by November 1 of each year, and copies given to both the Mesa County Facilities Director and the Fairgrounds Manager (also by that date).

## **ARTICLE IV**

### **MESA COUNTY EXECUTIVE FAIR BOARD DESCRIPTON**

The MCEFB shall consist of seven (7) voting members appointed by the Mesa County Commissioners and up to sixteen (16) non-voting Ex-Officio members, for which provision is made hereafter. All members (voting or non-voting) shall be Mesa County

residents. All members (voting and non-voting) shall receive a copy of these Bylaws and any attachments, and shall sign an acknowledgement acknowledging receipt of same.

### COMMISSIONER – APPOINTED VOTING MEMBERS

The seven (7) voting MCEFB members shall be appointed by the Mesa County Commissioners and serve at the pleasure of the Commissioners.

The seven (7) commissioner-appointed voting MCEFB members shall manage the business and property of the MCEFB. The seven (7) commissioner-appointed voting MCEFB members shall have all powers as specified by these By-laws to law to administer, govern, and control the MCEFB.

The seven (7) commissioner-appointed voting MCEFB members, other than the initial Board, shall be appointed to three (3) year terms. A voting MCEFB member may only serve for, at most, four consecutive three-year terms.

All members of the MCEFB shall serve until the end of their appointed term and qualification of their successors.

A vacancy occurring in one (1) of the commissioner-appointed voting MCEFB positions shall be filled for the unexpired term by the Mesa County Commissioners. A vacancy filled in this manner shall not be counted as “term” for this person for purposes of calculating the number of full terms for this person.

### QUORUM

A quorum for the transaction of business shall exist when at least 51% of the appointed, voting members are present at a meeting.

Business shall only be voted upon when a quorum is present. When a quorum is not present, then discussion and updates may occur, but formal business and votes may not be transacted.

If agreed to in advance, a voting member (with an excused absence from a meeting) can participate at the meeting remotely via phone to form the necessary quorum for voting on business transactions. In the event a quorum is not assembled and a vote to conduct business is necessary, then, and only then, the Fairgrounds Manager (if present) is eligible to vote.

Actions shall be by a majority vote of appointed, voting members of the quorum present. (In other words, a tie vote is a “no” vote.)

Proxy voting in any form is not allowed.

EX-OFFICIO, NON-VOTING, MEMBERS OF THE MCEFB:

It is the commissioner-appointed MCEFB's desire that there shall be up to sixteen (16) Ex-Officio, non-voting, members of the MCEFB, to wit:

1. The Fairgrounds Manager; and
2. The Mesa County Facilities Director
3. The CSU Extension 4-H Youth Development Agent; and
4. Five (5) "At-Large" representatives designated by their residence in Mesa County and letters of interest and/or ability to assist the MCEFB; and
5. A representative designated by the Mesa County Fair Ambassador Program; and
6. A representative designated by the Grand Junction Area Chamber of Commerce Livestock Marketing Committee; and
7. A representative designated by the 4-H Youth Council; and
8. A representative designated by the 4-H Adult Advisor; and
9. A representative designated by the FFA Youth; and
10. A representative designated by the FFA Adult; and
11. A representative designated by the CSU Extension Personnel; and
12. A representative designated by the CSU Extension Living Arts (Home Economics and Education).

Any individual who subscribes to the purposes and basic policies of the MCEFB may be appointed as an Ex-Officio member of the MCEFB, subject to compliance with the provision of the Bylaws. In as much as all Ex-Officio members of the MCEFB are designated because of their representative capacity with exception of the six (6) At-Large Ex-Officio members, in the event any such Ex-Officio member ceases to be a representative of the agency who appointed such Ex-Officio, such person's appointment to the MCEFB shall terminate.

The Ex-Officio members are as follows:

Mesa County Fairgrounds Manager and the Mesa County Facilities Director each shall be an Ex-Officio member of the MCEFB. He/She is also a member of the Special Interest Committee see Article XIV).

Ex-Officio Members At-Large – Sic (6): There shall be a Nominating Committee composed of at least three (3) members of the seven (7) commissioner-appointed voting MCEFB members who shall be selected by the President, one (1) of who

shall be designated as the Chair of the Nominating Committee. The Nominating Committee shall solicit and nominate six (6) interested persons who reside in Mesa County and shall report its nominees at the regular meeting of the MCEFB to be held in September of each year. At the September meeting, additional nominations for appointment to the Ex-Officio MCEFB may be made from the floor. Those persons receiving a majority of the quorum vote of the commissioner-appointed MCEFB members present at the September meeting shall be appointed to the MCEFB as an Ex-Officio member. Only those persons, who have signified their consent to serve, if selected, shall be nominated for or appointed to the MCEFB as an Ex-Officio member. Ex-Officio MCEFB members so appointed shall take position on September 1 following their appointment. If Ex-Officio members are appointed to the MCEFB during the year, they shall take position at the next regularly scheduled MCEFB meeting. Schedule:

Announce Openings July 1  
Board of County Commissioners August  
Terms Expire September 1  
Appointment September 1  
Officer Elections September Meeting  
Oath October Meeting

Ex-Officio Positions Representing Associated Organizations:

Special Categories, such as the Mesa County Fair Ambassador Program and the Grand Junction Area Chamber of Commerce Livestock Marketing Committee shall appoint one (1) name for each organization.

The 4-H Council shall appoint one (1) name for the 4-H Youth Representative and one (1) name for a 4-H Adult Advisor.

The FFA shall appoint one (1) name for a FFA Youth Representative and one (1) for a FFA Advisor.

The CSU Cooperative Extension Mesa County, shall appoint three (3) representatives, one (1) for 4-H Youth Agent, one (1) for CSU Extension Personnel, and one (1) for CSU Open Class (Home Economics and Education).

## **ARTICLE V**

### **OFFICERS**

**ELECTION OF OFFICERS:** At the regular meeting in September of each year, Officers of the MCEFB shall be elected by and amongst the commissioner-appointed members of the MCEFB. A President, Vice President, Secretary, and Treasurer shall be elected. Officers elected shall take office effective immediately at the September meeting “effective at the time of election” and serve for a term of one (1) year and until the

election and qualification of their respective successors. With the exception of the President, one person could hold two officer positions.

OFFICER VACANCY: A vacancy occurring in an Officer position on the MCEFB shall be filled for the unexpired term by a majority of the quorum vote of the commissioner-appointed voting MCEFB.

## **ARTICLE VI**

### **DUTIES OF OFFICERS**

#### President

The President shall preside at all meetings of the MCEFB at which he/she may be present; shall perform such other duties as may be prescribed in these Bylaws or assigned to him/her by the Mesa County Commissioners and shall coordinate the work of the Officers and committees of the MCEFB in order that the Purposes may be promoted. The President shall be responsible for ensuring the proper posting of meetings with the designated County representative, to include: regularly scheduled meetings, Special Meeting; or an Executive Session meeting. Said notice shall be in strict compliance with the Colorado Open Meetings Law plus any further requirements in these Bylaws (which further requirements shall not conflict with the Colorado Open Meetings Law or they shall be void). The President shall keep a list of individuals or groups that have advised him that they would like to receive a mailing of the MCEFB Meeting Notices. The President shall transmit this Notification list, and any and all changes to it, to the Secretary, with instructions. The President shall prepare the agenda for all meetings of the MCEFB. The President shall be responsible for the recording of minutes for Executive Session meetings.

#### Vice-President

The Vice President shall act as an aide to the President, and shall perform the duties of the President in the absence or disability of that officer to act.

#### Secretary

The Secretary shall keep, or cause to be kept, minutes of all MCEFB meetings – all in accordance with the Colorado Open Meetings law and Colorado case law requirements. The Secretary shall keep and maintain the MCEFB “Approved Minutes” in a formal MCEFB Minute Book. The Secretary shall keep custody of the MCEFB’s Minute Book/s and other official documents and records. The Secretary shall also perform such other duties as may be delegated to such person.

The Secretary shall likewise be responsible for delivering meeting minutes, marked “Draft,” to the other elected officers, as well as the Fairgrounds Manager and Fair Coordinator, within seven days of the meeting. If changes are made to the draft minutes which are then moved, seconded, and approved by the MCEFB Board, the Secretary shall make said changes and shall, within ten days, place the original, “Final” minutes into the

official Minute Books.

In the minutes, the Secretary shall keep an accurate log of excused absences by members who have notified him/her ahead of time to state that they cannot attend a meeting and include this information in the minutes. Such a forewarning call shall be considered an excused absence. An absence from a meeting that has not been communicated prior to the start of the meeting directly, either verbally, in writing, or via-email, to the secretary, shall be considered an un-excused absence and noted as such in the minutes. Absences, even for good cause, communicated to the secretary or any other officer, after the absent meeting, shall nonetheless likewise be considered as un-excused.

Finally, the Secretary shall be responsible for keeping all: 1) Letters of resignation; 2) Letters/votes of removal; and 3) Letters/notations of absences that were pre-approved. 4) Current bylaws, plus collecting and maintaining current acknowledgement of receipt of said bylaws amongst members.

### Treasurer

The Treasurer shall keep a full and accurate account of all receipts and expenditures; and shall, with the assistance of Fairgrounds staff, make requests for disbursements from the Mesa County Finance Department in accordance with the approved budget, as authorized by the MCEFB. The Treasurer will also authorize the Fairgrounds staff to make deposits into the established MCEFB revenue accounts. The Treasurer shall present a financial statement at every meeting of the MCEFB and at other times when requested by the MCEFB. The Treasurer may request the assistance of Fairgrounds staff in pulling revenue and expense reports from the Mesa County Financial system and will receive training in such as well. A full financial report from the Treasurer will be included in the annual report presented to the Mesa County Commissioners by November 1 of each year. The Treasurer shall be responsible for the maintenance of such books of account and records as conform to the requirements of the Bylaws. The Treasurer will be responsible for the submission of the following year's annual operating budget as set forth in the then current Mesa County Annual Budget Submission Procedures.

## **ARTICLE VII**

### **FAIRGROUNDS STAFF PARTICIPATION**

Fairgrounds staff may participate in the MCEFB by attending any and all MCEFB meetings which are open to the public. However, the Fairgrounds Manager, as an ex-officio member, shall be invited to each and every meeting of the MCEFB and s/he or his/her designee shall provide the MCEFB with "staff reports" at the request of the President/Vice President.

In the event a quorum is not assembled and a vote to conduct business is necessary, then, and only then, the Fairgrounds Manager (if present) is eligible to vote.

If a meeting is an Executive Session meeting, then a majority of a quorum of the MCEFB may vote to have the Fairgrounds Manager refrain from attending all or a part of an Executive Session meeting; however, the agenda items for which he/she is not present must be noted and, likewise, in all other respects, Colorado law and these Bylaws must be followed in regard to Executive Session meetings.

The Fairgrounds Manager shall also serve as the primary liaison for the MCEFB and the remainder of Mesa County staff and government insofar as communication and purchasing policies and other support needed at the discretion of the MCEFB.

The Fairgrounds Manager or designee shall be responsible for the physical posting of the Meeting Notices as directed by the President (or Vice-President, in the event of the President's absence) at the two required posting places (See Article Eleven of these Bylaws), and to any persons or groups kept on the President's list who have requested notification.

The Fairgrounds Manager may do additional optional posting of Meeting Notices upon providing notification to the President of said optional posting.

## **ARTICLE VIII**

### **CODE OF ETHICS**

All members of the MCEFB shall adhere to the MCEFB's Code of Ethics set forth herein:

1. No MCEFB member shall publicly take any position regarding political candidates or political issues in their official capacity as a MCEFB member; and
2. MCEFB members shall represent the interests of all the people served by the fair, and not favor special interests inside or outside the fair; and
3. MCEFB members shall not use their appointment to the MCEFB to their own advantage or for the advantage of friends or supporters; and
4. MCEFB members shall keep confidential information as such; and
5. MCEFB members shall approach all MCEFB issues with an open mind, prepared to make the best decisions for everyone involved; and
6. MCEFB members shall do nothing to violate the trust of those who appointed or elected them to the MCEFB or of those they serve; and



7. MCEFB members shall focus on their efforts on the mission of the MCEFB; and
8. MCEFB members shall never exercise authority as a MCEFB member unless acting in a meeting with the properly quorumed MCEFB, or as a delegate of the MCEFB; and
9. MCEFB members shall not have a profit-making *business relationship* with the MCEFB or the Mesa County Fair, nor enter into same; and
10. MCEFB members' immediate family, plus their business associates, shall not have a profit-making *business relationship* with the MCEFB or the Mesa County Fair, nor enter into same; and
11. Where it could be perceived by a reasonably objective person who is made aware of the facts and circumstances existing at the time of the decision, that a MCEFB member's personal or financial interests could be more than slightly affected by a MCEFB decision, then that MCEFB member must not influence, nor attempt to influence, the MCEFB decision-making process nor any MCEFB decision-maker. The MCEFB member also may not vote on such issues; and
12. Even in a non-business MCEFB transaction, an MCEFB member shall not act, influence, vote, or in any way be involved in a decision, or discussion, or situation, in which that member's immediate family, or business associate, would be benefited in a way in which others similarly situated would not be benefited; and
13. A MCEFB member must disclose the Conflict of Interest or Appearance of Impropriety (including a potential of either) to the MCEFB as soon as possible; and
14. After disclosure, a vote shall be taken. If a majority of the quorum present vote and approve that the Conflict of Interest or the Appearance of Impropriety exists (with the member-in-interest abstaining from the vote), or the member-in-interest himself/herself states that he/she will be abstaining from discussion and voting, THEN that member-in-interest shall no longer participate in the discussion, nor influence the discussion or vote, nor vote, on that subject. The member-in-interest may however remain at the meeting and participate in the other non-conflicted and appropriate parts of the meeting.

## **ARTICLE IX**

### **MEETINGS**

#### Regular Meetings

The schedule of Regular Meetings of the MCEFB shall be established annually at the October meeting. The time and place of such meetings shall be specified by the President. Meetings shall be open to the general public and members of the public may make comments at the appropriate time/s as set forth on the agenda. The public, of course, may not vote on issues. All meetings shall be posted. The Fairgrounds Manager shall be responsible for the physical posting of the meeting notices as directed by the President (or Vice President, in the event of the President's absence) at the two required posting places and to any persons or groups kept on the President's list who have requested notification. The dates, times, and locations for the mandatory posting of Meetings shall be at two locations: 1) At the Mesa County Courthouse in the lobby where Meeting Notices are posted, and 2) At the office of the Mesa County Fairgrounds. Meeting Notices shall be physically posted at these two designated locations a minimum of 24 hours in advance of the meeting. An optional posting of Meeting Notices may also be posted on the Mesa County Fairgrounds website – but this is not a mandatory posting location. Members of the public are advised to visit the two mandatory posting sites for finalized Notices.

Unless provided otherwise by the MCEFB, three (3) days' notice shall be given to each member of the MCEFB in the event a scheduled meeting is changed as to time and place, and such changes shall also be posted at the two locations for physical posting of meeting notices.

#### Special Meetings

Special meetings may be called by the President or by a majority of the quorum vote of the commissioner-appointed MCEFB on three (3) days' written notice. If a special meeting is called by a majority of the quorum of the commissioner-appointed MCEFB, such notice shall be in writing and delivered to the MCEFB members specifying the time and place of such meeting as set forth in said written notice and the purpose for same. These meetings shall also be physically posted at the two locations for Meeting Notices at least 24-hours' in advance of the meeting.

#### Annual Meeting

The annual meeting of the MCEFB shall be the meeting held during October in each year following the Mesa County Fair. The election of officers shall take place in September with the oath taking place at the October meeting. -

## Executive Session Meetings

Executive Session Meetings, although not open to the public, must also be posted in two locations and must be given at least 24-hours' posting notice. The topic, or topics, of the executive session must be on the Meeting Notice. The recording and maintenance of minutes for Executive Session meetings shall ultimately be the duty of the President (or Vice-President, in the President's absence).

## **ARTICLE X**

### **CONDUCT OF BUSINESS AT THE MEETINGS**

Conduct at MCEFB meetings are in keeping with procedures described in *Roberts Rules of Order*. Agenda items will be introduced the President for discussion. The meetings will close with an opportunity to discuss any new business items and comments from the public. Copies of the meeting agenda will be available for the public at each meeting.

## **ARTICLE XI**

### **INCOME AND DISTRIBUTION**

No part of the income of the MCEFB shall inure to the benefit of any member, trustee, director, officer of the MCEFB, or any private individual, and no member, trustee, director or officer of the MCEFB or any private individual shall be entitled to share in the distribution of any of the MCEFB assets upon dissolution of the MCEFB.

## **ARTICLE XII**

### **FISCAL YEAR**

The fiscal year of the MCEFB shall commence on January 1 and terminate on the next succeeding December 31<sup>st</sup>.

## **ARTICLE XIII**

### **STANDING AND SPECIAL COMMITTEES**

The MCEFB may create such standing committees, as it may deem necessary to promote the purposes and carry on the work of the MCEFB. Some common committee assignments may include, but are not limited to:

Marketing/Advertising/Public Relations  
Bylaws, Policies and Procedures  
Sponsorships/Fundraising  
4-H/FFA Program Execution & Awards/Fair Ambassadors  
Long-Range Planning  
Volunteer Development  
Living Arts Displays  
Entertainment  
Officer Nomination  
Special Interest Committee\*\*

No committee work shall be undertaken without the consent of the MCEFB. The Chair/MCEFB Representative of each standing committee shall present a plan of work to the MCEFB for approval. The committee chairperson is responsible for the minutes of a committee session. Committee meetings do not require posting. Committee reports will be featured on the agenda as necessary. It is the responsibility of the committee chair to get their planned report onto the next available regular meeting agenda. Committee recommendations require a MCEFB majority vote to be initiated.

\*\*The Special Interest Committee (requires four members) may be enacted for major items affecting the County Fair that are introduced at a regular meeting and after discussion require additional research prior to presentation at an upcoming meeting. The MCEFB President and the Fairgrounds Manager makes up two for four members of this committee. These items may include, but are not limited to, operational and overall policy and planning issues affecting the Mesa County Fair and the Mesa County Fairgrounds.

## **ARTICLE XIV**

### **RULES OF ORDER**

The President shall preside at all meetings of the MCEFB. MCEFB business will be conducted only during meetings in the presence of a quorum of the voting members of the commissioner-appointed MCEFB. Only the seven (7) commissioner-appointed MCEFB members are allowed to vote. All meetings shall be conducted in accordance with *Robert's Rules of Order*.

A quorum of the MCEFB consists of four (4) of the seven (7) commissioner-appointed MCEFB members. A quorum of the MCEFB is required for the transaction business in any meeting of the MCEFB.

Only voting members of the MCEFB shall bring a Motion to the floor. Every Motion must receive a Second before it can be voted on by the MCEFB. Only one (1) Motion

shall be on the floor at a time. A Motion will only be approved upon the receipt of a majority of the quorum vote of the commissioner-appointed MCEFB.

All procedures of the MCEFB business shall be in accordance and consistent with the Bylaws of this organization.

## **ARTICLE XV**

### **ATTENDANCE**

Regular attendance by members of the MCEFB at all MCEFB meetings is expected.

If a member must be absent from a meeting, then an Excused Absence request shall be made to the Secretary or the Fairgrounds Manager by 12noon on the day of the meeting to be missed and a reason for the absence shall be given at that time. A member who notifies the Secretary in advance that the member will be absent from a meeting will be noted as an Excused Absence.

In the minutes, the Secretary shall keep an accurate log of excused absences by members who have called her ahead of time to state that they cannot attend a meeting and include this information in the minutes. Such a forewarning call shall be considered an excused absence. An absence from a meeting that has not been communicated prior to the start of the meeting directly, either verbally, in writing, or via-email, to the secretary, shall be considered an un-excused absence or noted as such in the minutes. Absences, even for good cause, communicated to the secretary or any other officer, *after* the meeting at which the person was absent, shall nonetheless likewise be considered as un-excused.

Members who have more than two Unexcused Absences in a year may be removed.

Members who have more than four Excused Absences in a year may be removed.

## **ARTICLE XVI**

### **RESIGNATION AND REMOVAL**

**RESIGNATION:** A member of the MCEFB may resign by submitting a written resignation either at a MCEFB meeting or by mailing to the MCEFB or to the Mesa County Board of County Commissioners at its principal office located at 544 Rood Avenue, Grand Junction, CO 81501.

**REMOVAL:** A MCEFB member may be removed from the MCEFB only for cause as defined by these bylaws or from such office by a majority of the quorum vote of the

Commissioner-appointed MCEFB at a regular meeting or at a special meeting of the MCEFB called for such purpose.

Cause for removal of a MCEFB member shall consist of conduct deemed prejudicial to the MCEFB and/or failure to adhere to the MCEFB's Code of Ethics (See Article XVIII of these By-laws) and/or failure to adhere to the MCEFB's Attendance Policy (See Article XV of these By-laws) all as set forth herein. Removal of a member shall not be voted on at a meeting at which it is proposed, but shall lie over until the next succeeding regular meeting of the MCEFB.

Recommendations for removal are subject to the final approval of the Mesa County Board of County Commissioners.

Upon a vote for removal of a MCEFB member, and upon ratification of same by the Board of County Commissioners, the Board of County Commissioners shall send a letter to the individual notifying him/her of the removal. This letter may be signed by the Chair of the Board of County Commissioners or the full Board.


## **ARTICLE XVII LIABILITY INSURANCE**


The MCEFB is covered under Mesa County's insurance policies. The key definition is "Named Assured: and all Boards, Departments, Divisions, Commissions, Authorities, and any other activities under the supervision or control of the County whether now or hereafter constituted." This definition addresses who is covered under all of Mesa County's liability insurance policies. The Mesa County Executive Fair Board is appointed by the Mesa County Board of Commissioners and therefore, are included as a "Named Assured." Mesa County's Errors and Omissions Liability limits are \$1 million per occurrence and \$1 million excess. The policies would not cover Board member's gross negligence or willful and wanton violations of these Bylaws or their legal fiduciary duties.


## **ARTICLE XVIII AMENDMENTS**

These Bylaws may be amended by a two-thirds vote of the quorum of the MCEFB voting members. No amendments shall be voted on at a meeting at which it is proposed, but shall lie over until the next succeeding meeting of the MCEFB. Before voting on bylaw amendments, the amendment shall first be approved for legal compliance by the Mesa County Attorney's Office.

Mesa County Attorney Staff Approval

  
Date: 8/26/17

DocuSigned by:  
 6/9/2017 | 13:29 MDT  
MCEFB President - Kyle Carstens 2017

DocuSigned by:  
 6/15/2017 | 08:35 MDT  
MCEFB Secretary - Helen Roe 2017

**ACKNOWLEDGEMENT of RECEIPT of BYLAWS**

I, \_\_\_\_\_ (print name), a Voting/Non-Voting Member of the Mesa County Executive Fair Board hereby acknowledge that I have received a copy of the Bylaws dated \_\_\_\_\_.

\_\_\_\_\_  
(Member name) Date

**Witness:**

\_\_\_\_\_  
**Helen Roe, Secretary** Date

## Oath

I (we) solemnly swear to uphold the mission of the Mesa County Executive Fair Board.

I (we) commit to the Mesa County Fair.

I (we) commit to being a part of creating & planning the Fair.

I (we) commit to participation in the execution of the Fair within the financial appropriations set forth by Mesa County Board of Commissioners.

I (we) commit to attending Fair Board Meetings and contributing my time to the execution & success of the Mesa County Fair.

It is my (our) job to support, participate and advocate for the Mesa County Fair.